

THE ALHAMBRA AT CORAL LAKES HOA, INC.

c/o Loyalty Property Management Services, Inc.

175 Fontainebleau Blvd., Suite 2-M5, Miami, FL 33172

Phone: 305- 908-5644 / Fax: 305-677-5014 / Email: Administrator@LPMservices.info

POOL KEY REQUEST FORM

Steps for submission and receipt of your key:

1. Complete the "Pool Key Request form".
2. Submit money order payable to *The Alhambra at Coral Lakes HOA, Inc* to Loyalty Property Mgmt Services in person or hand-deliver to the President of the Board.

Homeowner Name(s):		Homeowner Name(s):	
Authorized Tenant(s):		Authorized Tenant(s):	
Property Address:			
Owner Mailing Address:			
Phone Number:		Email Address:	
Number of Members in Household living at this residence that will access the pool?		Adults	Child(ren)

Request Type

- New Key (\$25)
- Replacement Key (Fee: 25\$)
- Additional Key (Fee: 25\$)

Acknowledgement & Agreement

I understand that:

1. The pool key is for my household's use only and may not be shared.
2. Lost or stolen keys must be reported immediately.
3. A replacement fee will be charged for lost keys.
4. Misuse of the pool key may result in suspension of pool privileges.

Homeowner/Authorized Tenant Signature: _____ Date: _____

For Office Use Only

- Date Issued: _____
- Issued By: _____
- Payment Received: Yes No

Keys will only be issued after payment has been received.